

1 A Regular Meeting of the Board of Chosen Freeholders of the County of Burlington was held in the Board Room, Burlington County Office Building, Mount Holly, New Jersey, on Wednesday, April 8, 2009, at 11:00 A.M. The meeting was opened with the flag salute and prayer by the Clerk.

The Public Announcement was read in compliance with the Sunshine Law.

2 ROLL CALL.

On roll call those answering to their names were: Freeholders Christopher J. Brown, William S. Haines, Jr., James K. Wujcik and Freeholder Director Joseph Donnelly. Freeholder Mary Ann Reinhart was absent.

3 OFFICIALS.

Officials in attendance were: County Solicitor Nelson, Treasurer Hannigan, Chief Financial Officer Brock, County Engineer Jaggard, Supervisor of Roads Some, Human Resources Director Hornickel, Resource Conservation Director Robbie, Transportation Coordinator Wyche, Supervising Administrative Analyst Stewart, and Public Information Officer Shrom and Assistant Public Information Officer O'Donnell.

4 APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 25, 2009 AND THE CONFERENCE MINUTES OF MARCH 4, AND MARCH 11, 2009.

It was moved by Mr. Haines, seconded by Mr. Wujcik that the minutes be approved. Mr. Brown abstained from all minutes. Motion carried. Minutes approved.

5 PRESENTATION – UNITED WAY CAMPAIGN AWARDS.

Director Donnelly introduced Assemblywoman Dawn Marie Addiego, County Chairperson for the United Way Employee Charitable Campaign. Assemblywoman Addiego was proud to announce that the County raised \$76,000. Ms. Addiego thanked all the Chairs of the County Departments and said a special thanks to Joyce Gavio, County Clerk's Office and former Freeholder Stacey Jordan for all their hard work. Ms. Addiego and Mark Hatoff, United Way, gave out certificates and acknowledged the Departments that had the highest contributions or was the most improved.

*** It was moved by Director Donnelly that item numbers 1 through 14 be approved for himself, and item numbers 15 through 22 be approved on behalf of Mrs. Reinhart who was absent, seconded by Mr. Brown that the following (22) twenty-two items be approved. All in favor. Motion carried. Resolution Nos. 172 through 193 adopted

6 **RESOLUTION NO. 172** by Director Donnelly, PAYMENT OF BILLS.

RESOLVED, by the Board of Chosen Freeholders of the County of Burlington, that the bills presented at this meeting as per the detailed list, amounting to \$12,562,061.11 be and the same are hereby approved and passed by the Board, and that the Treasurer for the County of Burlington be and he is hereby authorized and directed to issue county checks in payment of same.

7 **RESOLUTION NO. 173** by Director Donnelly, CHANGE ORDER NO. 1 IN THE AMOUNT OF \$28,783.93 WITH CORE MECHANICAL, INC. FOR THE CONTRACT ENTITLED "CHILLER RENEWAL SERVICE PROGRAM" FOR THE DEPARTMENT OF BUILDINGS AND GROUNDS.

WHEREAS, the Board of Chosen Freeholders of the County of Burlington entered into a contract entitled "CHILLER RENEWAL SERVICE PROGRAM (CPU-08-0029B), per Resolution 72, dated February 13, 2008, with Core Mechanical, Incorporated, 7905 Browning Road, Suite 112B, Pennsauken, NJ 08109, for an amount not to exceed \$58,500.00; and

WHEREAS, changes to the aforesaid contract, as listed, have been determined to be necessary by Buildings and Grounds; and

WHEREAS, Change Order One (1) represents an increase of \$28,783.93 resulting in an overall increase of 49.23%, for a new contract amount of \$87,283.93; and

WHEREAS, this Change Order One (1) is required due to cracks found in the Impellers of the chiller compressor during chiller renewal service; and

WHEREAS, funds are available for this change in Account No. 10-0012-031709, as evidenced by the attached Certification of the Burlington County Chief Financial Officer; now therefore, be it

RESOLVED by the Board of Chosen Freeholders of the County of Burlington that the attached Change Order One (1) to the contract "CHILLER RENEWAL SERVICE PROGRAM (CPU-08-0029B), with Core Mechanical, Incorporated, is hereby approved; and be it

FURTHER RESOLVED that the County Administrator and the Chief Financial Officer are hereby authorized to execute the Change Order.

8 **RESOLUTION NO. 174** by Director Donnelly, FIRST AMENDMENT TO AGREEMENT WITH CT STUDENT SERVICES, LLC FOR THE PURPOSE OF LEASING ADDITIONAL VEHICLES TO BE USED IN PROVIDING SERVICES FOR THE TRANSPORTATION SYSTEM.

WHEREAS, the Board of Chosen Freeholders of the County of Burlington [hereinafter BOARD] and CT Student Services, LLC, [hereinafter CTSS] have entered into a contract titled Burlington County Transportation System (CPU-08-0070) with a term of January 1, 2009 through December 31, 2011; and

WHEREAS, as part of the contract, the Board and CTSS have executed an EQUIPMENT LEASING AGREEMENT through which the Board leases vehicles identified in said AGREEMENT to CTSS, said vehicles to be used in the provision of services for the Burlington County Transportation System; and

WHEREAS, it is now necessary to amend for the first time the EQUIPMENT LEASING AGREEMENT to add additional vehicles to those being leased to CTSS through the AGREEMENT, said vehicles being identified on Attachment A to the attached FIRST AMENDMENT TO THE EQUIPMENT LEASING AGREEMENT; now, therefore, be it

RESOLVED by the Board of Chosen Freeholders of the County of Burlington that the attached FIRST AMENDMENT TO THE EQUIPMENT LEASING AGREEMENT is hereby approved and the proper county officials are hereby authorized to execute said FIRST AMENDMENT in accordance with the Rules of the Board.

9 **RESOLUTION NO. 175** by Director Donnelly, AUTHORIZATION TO RELEASE CERTAIN PERFORMANCE AND MAINTENANCE GUARANTEES AS SUBMITTED TO AND APPROVED BY THE BURLINGTON COUNTY PLANNING BOARD AT ITS MEETING HELD MARCH 24, 2009.

WHEREAS, the Burlington County Planning Board lawfully imposed the requirement that Planning Board applicants submit performance guarantees as a condition of approval to insure the satisfactory completion of improvements required by the Planning Board; and

WHEREAS, the Burlington County Planning Board lawfully imposed the requirement that certain Planning Board applicants submit maintenance guarantees as a condition to Planning Board approval to insure that improvements installed by said applicants remain in satisfactory condition for a period of one year; and

WHEREAS, the Burlington County Planning Board has determined that certain performance and maintenance guarantees are no longer required and may be released as more specifically set forth below; now, therefore, be it

RESOLVED by the Board of Chosen Freeholders of the County of Burlington that the maintenance guarantee(s) submitted by the below-named Planning Board applicant(s) be released:

<u>Maintenance Guarantee(s)</u>	<u>Developer/Site</u>	<u>Amount</u>	<u>Plann.Bd. File No.</u>
Bond #104796449	WaWa Food Market & Gas Sta. Greentree Road & Church Road Evesham Township	\$3,750.00	S04-13-079
IRLOC #86000254	Liberty Bell Bank Drive Thru Add.	\$4,871.00	S06-13-102

WHEREAS, the fair market value of just compensation has been determined for the needed property easement and for this taking of this property easement by an appraiser hired by the County for this purpose who has certified that the amount of compensation is as follows:

1. Block 202, Lots 6 & 7 (portion)
Mount Laurel Township
Owned by Wojciech Galas d/b/a Hartford Service Center Inc.
Amount: \$280,000.00

WHEREAS, the Burlington County Chief Financial Officer is requested to certify that funds in the amount as stated being the fair market value of this property easement to be taken, will be available for the acquisition or condemnation of said property easement before any action is taken on the part of the Legal Department, and said funds will be charged to Account No. 60-7001-104482; now, therefore, be it

RESOLVED by the Board of Chosen Freeholders of the County of Burlington that, effective immediately, the County Solicitor's Office is hereby authorized to either acquire by agreement or institute condemnation proceedings, pursuant to law and at the proper time designated by the Solicitor's Office, by filing a Declaration of Taking and securing an Order of the Superior Court of New Jersey for depositing with the Clerk of the Superior Court Trust Fund the amount as just compensation for the acquisition of the needed property easement located at:

1. Block 202, Lots 6 & 7 (portion)
Mount Laurel Township
Owned by Wojciech Galas d/b/a Hartford Service Center Inc.
Amount: \$280,000.00

and more accurately described in the attached Schedule "A-1"; and, be it

FURTHER RESOLVED that the Freeholder Director, County Administrator, County Engineer or any other County official be authorized to execute any document to complete such filing for commencement of eminent domain proceedings or in the alternative settle these matters for the amount stated; and, be it

FURTHER RESOLVED that the County Chief Financial Officer shall issue a check to the Legal Department, when required, in the amount aforesaid, payable to either the respective property owner in the event that the parties are able to settle these matters or alternately to the "Clerk, Superior Court of New Jersey"; and, be it

FURTHER RESOLVED that these actions be taken in accordance with the Rules of the Board.

- 11 **RESOLUTION NO. 177** by Director Donnelly, COUNTY SOLICITOR'S OFFICE AUTHORIZED TO PROCEED WITH ACQUISITION OR CONDEMNATION IN THE AMOUNT OF \$22,100 FOR BLOCK 33.05, LOT 1 LOCATED IN LUMBERTON TOWNSHIP.

WHEREAS, it is necessary for the Burlington County Board of Chosen Freeholders to acquire a certain property for the reconstruction of County Bridge D4.81, Crispin Road, Lumberton Township, Burlington County at the following location:

1. Block 33.05, Lot 1
Lumberton Township
Owned by Stephen W. Smith
Amount: \$22,100.00

WHEREAS, the County and the owners of the property needed have been unable to negotiate a settlement for the County's purchase of the subject easement to this point; and

WHEREAS, in the event of the inability of the County to negotiate for the acquisition of this easement with the property owners, the County Solicitor's office wishes for approval to either settle with the property owner or to commence eminent domain proceedings per the authorization of N.J.S. 27:16-1, et seq. and N.J.S. 27:16-2, et seq.; and

WHEREAS, the County of Burlington may require the use and possession of said easement in advance of the completion of final judgment and/or condemnation

proceedings, and N.J.S. 27:16-48 authorizes the taking of lands and making compensation therefore; and

WHEREAS, if necessary, the County of Burlington must institute proceedings in the Superior Court of New Jersey for the appointment of three commissioners to fix the compensation to be paid for the taking of this land and premises; and

WHEREAS, the fair market value of just compensation has been determined for the needed property and for this taking of this property by an appraiser hired by the County for this purpose who has certified that the amount of compensation is as follows:

- 1. Block 33.05, Lot 1
Lumberton Township
Owned by Stephen W. Smith
Amount: \$22,100.00

WHEREAS, the Burlington County Chief Financial Officer is requested to certify that funds in the amount as stated being the fair market value of this property to be taken, will be available for the acquisition or condemnation of said easement before any action is taken on the part of the Legal Department, and said funds will be charged to Account No. 60-7001-107082; now, therefore, be it

RESOLVED by the Board of Chosen Freeholders of the County of Burlington that, effective immediately, the County Solicitor's Office is hereby authorized to either acquire by agreement or institute condemnation proceedings, pursuant to law and at the proper time designated by the Solicitor's Office, by filing a Declaration of Taking and securing an Order of the Superior Court of New Jersey for depositing with the Clerk of the Superior Court Trust Fund the amount as just compensation for the acquisition of the needed property located at:

- 1. Block 33.05, Lot 1
Lumberton Township
Owned by Stephen W. Smith
Amount: \$22,100.00

and more accurately described in the attached Schedule "A-1"; and, be it

FURTHER RESOLVED that the Freeholder Director, County Administrator, County Engineer or any other County official be authorized to execute any document to complete such filing for commencement of eminent domain proceedings or in the alternative settle these matters for the amount stated; and, be it

FURTHER RESOLVED that the County Chief Financial Officer shall issue a check to the Legal Department, when required, in the amount aforesaid, payable to either the respective property owner in the event that the parties are able to settle these matters or alternately to the "Clerk, Superior Court of New Jersey"; and, be it

FURTHER RESOLVED that these actions be taken in accordance with the Rules of the Board.

12 **RESOLUTION NO. 178** by Director Donnelly, LOAN AND MORTGAGE APPROVED FOR ONE PROPERTY OWNER FOR A HOME IMPROVEMENT LOAN IN THE AMOUNT OF \$19,975 PURSUANT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ("HUD") BLOCK GRANT ADMINISTERED THROUGH THE OFFICE OF COMMUNITY DEVELOPMENT.

WHEREAS, the Board of Chosen Freeholders of the County of Burlington ("Board") has received funds from the U.S. Department of Housing and Urban Development ("HUD") Block Grant #B-94-UC-34-0001; and

WHEREAS, the County's Housing and Community Development office ("CD Office") has recommended that a HUD housing rehabilitation loan be made to the property owner named below on the CD Office's findings that the owner qualifies for the program and that housing code violations observed on inspection of the property can be ameliorated with a loan from the County; and

<u>Owner</u>	<u>Case no.</u>	<u>Rehab Cost</u>	<u>Title Costs</u>
D & L Flagg	35-24-12LS	\$19,800.00	\$175.00

WHEREAS, there are sufficient funds in account no. 31-0705-051285 to make a loan in the above-reported rehab cost amount, as evidenced by the certification of the County's Chief Financial Officer filed herewith; now, therefore, the Board

RESOLVES as follows:

1. The CD Office and County Solicitor are authorized to prepare loan, mortgage and other appropriate documents, with the loan amount to include the County's title costs, and record the executed mortgage for this case.
2. Funds for the loans are to be drawn from federal Community Development Program moneys.
3. The County Treasurer is authorized to send interim payments for completed work to the contractor and loan recipient on receipt of appropriate evidence that all the conditions of the contract between the loan applicant and housing contractor have been satisfactorily met and compliance with County payment requirements.
4. On satisfaction of the conditions of the loan and mortgage the County Administrator and County Solicitor are authorized to prepare, sign and record appropriate documents to cancel the mortgage.

- 13 **RESOLUTION NO. 179** by Director Donnelly, COMMITMENT LETTER FOR PERMANENT FINANCING FOR A SMALL BUSINESS LOAN APPROVED FOR ODETTE M. COHEN, MD PRINCIPAL OF SON LIGHT PEDIATRICS, PC. IN THE AMOUNT OF \$128,600 FOR FIXED ASSETS ADMINISTERED THROUGH THE ECONOMIC DEVELOPMENT AND REGIONAL PLANNING DEPARTMENT.

WHEREAS, Odette M. Cohen, MD, principal of Son Light Pediatrics, P.C. and Marchover LLC, has applied to the Burlington County Board of Chosen Freeholders ("Board") for a small business loan through the County Department of Economic Development and Regional Planning (the "Department"), which would be used to pay down an existing mortgage on business real property located in Willingboro, New Jersey, owned by Marchover LLC and at which the business of Son Light Pediatrics, P.C. operates; and

WHEREAS, the Department has recommended that the Board make a zero-interest loan in the amount of \$128,600.00 to Dr. Cohen, Marchover LLC and Son Light Pediatrics, P.C., with a 10-year repayment term; and

WHEREAS, the Board has reviewed the Department's recommendation and approved the issuance of a commitment for this loan; now, therefore, the Board

RESOLVES as follows:

1. The Department is authorized to issue a commitment on behalf of the Board for the above-described loan. The commitment shall be consistent with the loan summary submitted to the Board on March 25, 2009, and shall include such other terms and conditions as are recommended by the Department, County Administrator and County Solicitor.
2. Authorization of the loans is conditioned on compliance with the requirements of P.L. 2005, C. 271 and N.J.S.A. 19:44A-20.8.

- 14 **RESOLUTION NO. 180** by Director Donnelly, APPROVAL OF THE FIVE YEAR PLAN FOR THE SHERIFF'S DEPARTMENT AND AUTHORIZATION TO PUT \$2.00 OF CERTAIN FEES IN A TRUST ACCOUNT TO BE USED TO UPGRADE AND MODERNIZE SERVICES PURSUANT TO N.J.S.A. 22A:4-8 ET SEQ.

WHEREAS, pursuant to *N.J.S.A. 22A:4-8 et seq.*, the Burlington County Sheriff is statutorily mandated to place \$ 2.00 of certain fees in a Special Trust Fund account that is to be used to upgrade and modernize services proved by the Sheriff's Department; and

WHEREAS, the county Sheriff is required to prepare a five year plan outlining the anticipated use of these funds; and

WHEREAS, the Burlington County Board of Chosen Freeholders have reviewed this plan and finds it meets the statutory requirements for the use of these funds; and

WHEREAS, it is anticipated that over a five-year period approximately \$ 120,000 will be deposited into this Special Trust Fund; and

WHEREAS, the Board of Chosen Freeholders of the County of Burlington finds that this plan will be beneficial to the citizens of Burlington County; now, therefore, be it

RESOLVED, by the Board of Chosen Freeholders of the County of Burlington that the Burlington County Sheriff's Department 2009 Five Year Plan is hereby approved.

- 15 **RESOLUTION NO. 181** by Director Donnelly, AUTHORIZATION TO ADVERTISE FOR BIDS FOR TOPSOIL FOR THE HIGHWAY DEPARTMENT.

RESOLVED by the Board of Chosen Freeholders of the County of Burlington, that the specifications are hereby approved for the following solicitation:

TOPSOIL FOR BURLINGTON COUNTY HIGHWAY DEPARTMENT (CPU-09-0029)

And, be it;

RESOLVED that the County Administrator is authorized and directed to advertise for bids on the above proposal, as submitted to and approved by the County Solicitor; and, be it

FURTHER RESOLVED that said bid will be publicly received in the Freeholder's Board Room on Tuesday, May 5, 2009 at 10:30 a.m. local prevailing time.

- 16 **RESOLUTION NO. 182** by Director Donnelly, AUTHORIZATION TO ADVERTISE FOR BIDS FOR VEHICLES, PICK-UP TRUCKS FOR THE DEPARTMENT OF BUILDINGS AND GROUNDS.

RESOLVED by the Board of Chosen Freeholders of the County of Burlington, that the specifications are hereby approved for the following solicitation:

VEHICLES, PICK-UP TRUCKS FOR BURLINGTON COUNTY BUILDINGS AND GROUNDS DEPARTMENT (CPU-09-0047)

And, be it;

RESOLVED that the County Administrator is authorized and directed to advertise for bids on the above proposal, as submitted to and approved by the County Solicitor; and, be it

FURTHER RESOLVED that said bid will be publicly received in the Freeholder's Board Room on Tuesday, May 12, 2009 at 10:30 a.m. local prevailing time.

- 17 **RESOLUTION NO. 183** by Director Donnelly, POSITIONS CREATED AND ABOLISHED IN VARIOUS DEPARTMENTS.

RESOLVED, BY THE Board of Chosen Freeholders of the County of Burlington that the following positions be created and abolished effective immediately:

	RANGE	HOURS
PUBLIC SAFETY SERVICES:		
Create:		
06229 2 Public Safety Telecommunicator Trainee	15	40
Abolish: 2 Public Safety Telecommunicator PT		
RESOURCE CONSERVATION:		
Create:		
02685 1 Planning Aide PT	15	24
Abolish: 1 Program Coordinator, Special Events PT		

and be it,

RESOLVED, that a certified copy of this resolution be forwarded to the New Jersey Department of Personnel.

- 18 **RESOLUTION NO. 184** by Director Donnelly, RESOLUTION AUTHORIZING AWARD OF CONTRACTS FOR THE PURCHASING DEPARTMENT.

WHEREAS, the Board of Chosen Freeholders of the County of Burlington has authorized the solicitation of bids for certain contracts; and

WHEREAS, the County Purchasing Agent has publicly advertised for bids for said contracts and has received, opened and reviewed said bids with the appropriate Burlington County representatives; and

WHEREAS, the County Purchasing Agent recommends to the Board of Chosen Freeholders that contracts be awarded to the lowest, responsible bidders as listed below; and

WHEREAS, all required certifications of the availability of funds for the award of contracts were approved, at the time or on an as needed basis, by the Chief Financial Officer

RESOLVED by the Board of Chosen Freeholders of the County of Burlington that award of the contracts listed below is hereby approved and that the proper County Officials are hereby authorized, in accordance with the Rules of the Board, to accept the bid proposals and execute said contracts after all of the requirements of the bid specifications are met by the bidders, including, but not limited to, the submission of the required performance bond, insurance certificate and evidence of affirmative action compliance.

1. Bids were received on March 17, 2009, as authorized by resolution #57, adopted on February 11, 2009, for the solicitation entitled "MOTOR OILS, FLUIDS AND GREASES 2009-2011" (CPU-09-0009).

Craft Oil Corporation
837 Cherry Street
Avoca, PA 18641

ESTIMATED TOTAL AMOUNT OF AWARD.....\$ 85,937.18
(For Years One (1) & Two (2)).

19 **RESOLUTION NO. 185** by Director Donnelly, AGREEMENT WITH CAMP DRESSER & MCKEE IN AN AMOUNT NOT TO EXCEED \$19,920 TO PROVIDE ENGINEERING SERVICES TO ASSIST IN THE PROCUREMENT OF A LANDFILL OPERATOR FOR THE RESOURCE RECOVERY COMPLEX.

WHEREAS, the contract for operation of Burlington County's landfill expires on September 30, 2009; and

WHEREAS, Burlington County Board' of Chosen Freeholders (the "Board") needs a qualified engineering firm to assist it in the procurement of a landfill operations company for a new contract; and

WHEREAS, by Resolution No. 966 adopted on December 30, 2008, the Board approved, through a fair and open process, certain engineering firms as qualified to provide services to the County; and

WHEREAS, a committee of employees within the County's Solid Waste office reviewed and evaluated the four submissions received in response to a Request for Proposals transmitted to four companies for this project and has submitted a written report to the Board, recommending that Camp Dresser & McKee ("CDM"), which is on the list of engineers approved by Resolution no. 2008-966; be awarded a contract to provide the requested services; and

WHEREAS, CDM offered to provide the needed services for a charge not exceeding \$19,920.00; and

WHEREAS, \$7,500.00 is available in the temporary budget in account no. 75-0712-040309 to partially fund an agreement with CDM, as evidenced by the certification of the County's Chief Financial Officer filed herewith, and the balance of the funds needed to pay CDM for its services is expected to be available on adoption of the 2009 budget; and

WHEREAS, engineering services are "professional" in nature, as defined in N.J.S.A. 40A:11-2 of the Local Public Contracts Law (the "Law"); now therefore, the Board

RESOLVES, as follows:

1. An agreement with CDM, as described above, which has been approved as to form and content by the County Solicitor and County Administrator, is approved and its execution in accordance with the Rules of the Board is authorized.
2. This contract is awarded pursuant to a fair and open process and as a professional service, as defined in the Local Public Contracts Law (the "Law").
3. Notice of this action shall be published in accordance with the requirements of the Law.
4. Payment for services costing in excess of \$7,500.00 is conditioned on the County Solicitor's and County Administrator's receipt of a certification from the County's Chief Financial Officer reporting that the balance of funds needed for this contract is available for this contract.

20 **RESOLUTION NO. 186** by Mrs. Reinhart, AGREEMENT WITH DR. PASCALE BASTIEN IN THE AMOUNT OF \$2,400 TO PROVIDE CHILD HEALTH SCREENINGS AND IMMUNIZATIONS FOR THE HEALTH DEPARTMENT.

WHEREAS, the Burlington County Board of Chosen Freeholders ("Board") makes Child Health Conference / well child clinic services available to eligible residents of Burlington County; and

WHEREAS, pursuant to RFP 06-0107A and Resolution no. 752, adopted on September 26, 2007, the Board entered into an agreement with Dr. Pascale Bastien for Dr. Bastien's provision of physician services for these clinics for a term that expired on December 31, 2007; and

WHEREAS, pursuant to Resolution no. 1015, adopted on December 12, 2007, and Resolution no. 830, adopted on November 12, 2008, said agreement was extended for calendar years 2008 and 2009; and

WHEREAS, the Board needs an appropriate location at which to conduct these clinics and Dr. Bastien is agreeable to making her medical office available therefor for calendar year 2009 for a charge of \$200 for each three-hour clinic held at her office and the Board expects that there will be twelve clinics during 2009; and

WHEREAS, \$625.00 is available in account no. 10-0501-035409 to fund a portion of an agreement with Dr. Bastien for use of her medical office for the clinics, as evidenced by the certification of the County's chief financial officer filed herewith, with the balance of the \$2,400.00 total cost expected to be available when the County's 2009 budget is adopted; now, therefore, the Board

RESOLVES as follows:

1. The Board authorizes a facility license agreement with Dr. Bastien for calendar year 2009 in the amount of \$2,400.00, which agreement is authorized to be executed in accordance with the Rules of the Board.
2. Payment in excess of \$625.00 is conditioned on the County Solicitor's and County Administrator's receipt of a certification from the County's Chief Financial Officer reporting that the balance of funds needed for this contract is available therefor.

21 **RESOLUTION NO. 187** by Mrs. Reinhart, AUTHORIZATION TO SUBMIT THE 2008 LOCAL HEALTH EVALUATION REPORT TO THE STATE DEPARTMENT OF HEALTH AND SENIOR SERVICES FOR THE PERIOD OF JANUARY 1, 2008 THROUGH DECEMBER 30, 2008 PURSUANT TO N.J.A.C.8:52 FOR THE HEALTH DEPARTMENT.

WHEREAS, through the County's Health Department (the "Department") the Burlington County Board of Chosen Freeholders (the "Board") provides public health services through contracts with the County's forty (40) municipal boards of health; and

WHEREAS, the Department constitutes a local health agency, as defined in N.J.A.C. 8:52, and State regulations require that each local health agency complete an annual Local Health Evaluation Report (hereinafter "LHER") and submit it to the New Jersey Department of Health and Senior Services (the "State"); and

WHEREAS, the LHER includes local health agency implementation records, Governmental Public Health Partnership records, Community Public Health Partnership records, as well as reports of budget expenditures, the status of Best Practices

Compliance, and documentation on personnel training and education for the preceding calendar year; and

WHEREAS, the Board has reviewed the LHER report prepared by the Department and County Public Health Coordinator and approves it for submission to the State; now, therefore, the Board

RESOLVES as follows:

1. The Local Health Evaluation Report of the Burlington County Health Department for Calendar Year 2008 filed with this Resolution is approved.
2. The Freeholder Director and County Administrator are authorized to sign any documents necessary to comply with the requirements of this annual submission and the Public Health Coordinator is authorized to submit this Annual Report, together with a copy of this Resolution, to the State.

- 22 **RESOLUTION NO. 188** by Mrs. Reinhart, AUTHORIZATION TO SUBMIT AN APPLICATION TO THE US DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR GRANT FUNDING IN THE AMOUNT OF \$90,000 PER YEAR FOR A TWO YEAR PERIOD UNDER THE COMMUNITY ACTION FOR A RENEWED ENVIRONMENT PROGRAM TO SUPPORT THE EFFORTS OF THE BURLINGTON COUNTY ENVIRONMENTAL HEALTH COMMITTEE ADMINISTERED THROUGH THE HEALTH DEPARTMENT.

WHEREAS, the Burlington County Board of Chosen Freeholders (the "Board") supports the promotion of the health of the residents and communities of Burlington County, with the goal of assuring the highest quality of life; and

WHEREAS, in response to findings and recommendations made pursuant to the Protocol for Assessing Community Excellence in Environmental Health, the Burlington County Health Department (the "Department") convened a countywide Environmental Health Committee (the "Committee") to serve as a community-based participatory research group; and

WHEREAS, the Department's and Committee's mission includes the improvement of the environmental health of the County through efforts to enhance ecology and environmental education; and

WHEREAS, the Board wishes to enhance the ability of the Department and Committee to educate County residents on how to improve the environment through modification of daily activities that impact the environment; and

WHEREAS, the United States Environmental Protection Agency (the "EPA") has announced the availability of funding for a community-based, community driven, multimedia demonstration program designed to improve the local environment under the Community Action for a Renewed Environment ("CARE") Program for the two-year period October 2009 through September 2011; and

WHEREAS, the Department has recommended that the Board apply for CARE Program funding in the amount of \$90,000 to support of the Department's and Committee's missions; and

WHEREAS, the Department has completed the grant application outlining the goals, methods and objectives of the Committee along with budgetary requirements; now, therefore, the Board

RESOLVES as follows:

1. The completion, execution and submission of the above-described application is approved and authorized.
2. Execution, in accordance with the Rules of the Board, of a grant agreement with the EPA that has been reviewed and approved by the County Solicitor is authorized if the County's application is approved for funding.

- 23 **RESOLUTION NO. 189** by Mrs. Reinhart, MODIFICATION NO. 1 IN THE AMOUNT OF \$1,000 TO THE 2009 HUMAN SERVICES ADVISORY COUNCIL (HSAC) GRANT TO BE USED FOR AN ADOLESCENT PREGNANCY PREVENTION AWARENESS

PROGRAM ADMINISTERED THROUGH THE HEALTH/HUMAN SERVICES DEPARTMENT.

WHEREAS, the Burlington County Board of Chosen Freeholders ("Board") has planned and monitored certain human service programs in Burlington County with the advice of the Burlington County Human Services Advisory Council; and

WHEREAS, pursuant to resolution No. 876, adopted on November 26, 2008, the Board secured a grant from the New Jersey State Department of Human Services, Division of Youth and Family Services ("State") to obtain \$105,190.00 for the purpose of funding human service programs in Burlington County for calendar year 2009 and entered into grant agreement no. 09AFCC; and

WHEREAS, the State has offered to increase the grant amount by \$1,000.00 to support an Adolescent Pregnancy Prevention Awareness Program by the Board; and

WHEREAS, the Administrator of the County's Human Services Office has recommended that the Board accept these funds for this purpose, which would increase the 2009 grant amount to \$106,190; now, therefore, the Board

RESOLVES that the attached contract modification #1, adding \$1000 to the above-described grant agreement, for a revised total award of \$106,190.00, is authorized to be completed, executed in accordance with the Rules of the Board and submitted to the State.

24 **RESOLUTION NO. 190** by Mrs. Reinhart, AUTHORIZATION TO ISSUE AND ADVERTISE A REQUEST FOR QUALIFICATION FOR A CERTIFIED AND EXPERIENCED FORENSIC PATHOLOGIST TO BE USED ON A STAND-BY/PER DIEM BASIS WHEN THE CHIEF MEDICAL EXAMINER IS NOT AVAILABLE FOR THE MEDICAL EXAMINER'S OFFICE.

WHEREAS, the Burlington County Board of Chosen Freeholders (hereinafter "the Board") places the public trust above all else and remains steadfast in its commitment to the highest ethical standards in the conduct of its business on behalf of the taxpayers of Burlington County; and

WHEREAS, in furtherance of those standards the Board adopted Resolution No. 553 on July 28, 2004 which instituted a competitive quality based, fair and open process for soliciting qualifications and/or proposals for professional services contracts; and

WHEREAS, the Board adopted Resolution No. 17 on January 12, 2005, which establishes the procedures for obtaining said qualifications and/or proposals; and

WHEREAS, the Office of the Burlington County Medical Examiner (the "OBCME") has a significant recurring need for the services of physicians, duly licensed in the State of New Jersey to provide forensic pathology services when the Chief Medical Examiner is unavailable; and

WHEREAS, the OBCME, after consultation with and approval by the County Solicitor, desires to utilize a publicly advertised project specific Request for Qualifications ("RFQ") to create a yearly pool of qualified physicians to provide forensic pathology services; and

WHEREAS, the Board seeks to publicly advertise the RFQ in order to establish a pool of qualified and experienced pathologists for the performance of the specified duties for July 1, 2009 through June 30, 2010; now, therefore, be it

RESOLVED, by the Burlington County Board of Chosen Freeholders, that the Office of the Burlington County Medical Examiner and County Solicitor are authorized to prepare an RFQ for the designated services for the Office of the Burlington County Medical Examiner; and, be it

FURTHER RESOLVED, that the Office of the Burlington Medical Examiner, County Solicitor and County Administrator shall be responsible for:

a. Making said RFQ available at no cost to physicians that provide forensic pathology services;

b. Publishing notice of the County's issuance and availability of said RFQ; and

c. In accordance with requirements of Resolution No. 17 adopted January 12, 2005, the Office of the Burlington County Medical Examiner shall establish a committee to review responses to the RFQ, identify the best qualified responders, negotiate with those best qualified responders and submit a written report to the Freeholder Board making a recommendation as to which responding physician shall be included in the yearly pool of forensic pathology service providers for the Office of the Burlington County Medical Examiner for July 1, 2009 through June 30, 2010.

- 25 **RESOLUTION NO. 191** by Mrs. Reinhart, AUTHORIZATION TO ADVERTISE AND ISSUE A REQUEST FOR QUALIFICATIONS FOR PSYCHOLOGICAL SERVICES FOR BUTTONWOOD HOSPITAL FOR THE PERIOD JUNE 1, 2009 THROUGH MAY 31, 2010.

WHEREAS, the Burlington County Board of Chosen Freeholders (hereinafter "the Board") places the public trust above all else and remains steadfast in its commitment to the highest ethical standards in the conduct of its business on behalf of the taxpayers of Burlington County; and

WHEREAS, in furtherance of those standards the Board adopted Resolution No. 553 on July 28, 2004 which instituted a competitive quality based, fair and open process for soliciting qualifications and/or proposals for professional services contracts; and

WHEREAS, the Board adopted Resolution No. 17 on January 12, 2005, which establishes the procedures for obtaining said qualifications and/or proposals; and

WHEREAS, Buttonwood Hospital requires the services of a licensed Psychologist, duly registered in the State of New Jersey to provide psychological services; and

WHEREAS, Buttonwood Hospital, after consultation with and approval by the County Solicitor, desires to utilize a publicly advertised project specific Request for Qualifications ("RFQ") to identify a limited number of best qualified vendors from which proposals will then be solicited; and

WHEREAS, the Board seeks to publicly advertise the RFQ soliciting responses from qualified psychologists for the performance of the specified duties for June 1, 2009 through May 31, 2010; now, therefore, be it

RESOLVED, by the Burlington County Board of Chosen Freeholders, that Buttonwood Hospital and County Solicitor are authorized to prepare an RFQ for the designated services for Buttonwood Hospital; and, be it

FURTHER RESOLVED, that Buttonwood Hospital, County Solicitor and County Administrator shall be responsible for:

a. Making said RFQ available at no cost to licensed psychologists that provide psychological services;

b. Publishing notice of the County's issuance and availability of said RFQ; and

c. In accordance with requirements of Resolution No. 17 adopted January 12, 2005, Buttonwood Hospital shall establish a committee to review responses to the RFQ, identify the best qualified responders, negotiate with those best qualified responders and submit a written report to the Freeholder Board making a recommendation as to which responding psychologist shall be awarded the contract to perform the designation professional services for Buttonwood Hospital.

- 26 **RESOLUTION NO. 192** by Mrs. Reinhart, AUTHORIZATION TO ADVERTISE FOR BIDS FOR WALL GUARD SYSTEM FOR BUTTONWOOD HOSPITAL.

RESOLVED by the Board of Chosen Freeholders of the County of Burlington, that the specifications are hereby approved for the following solicitation:

WALL GUARD SYSTEM FOR BUTTONWOOD HOSPITAL
(CPU-09-0053)

And, be it;

RESOLVED that the County Administrator is authorized and directed to advertise for bids on the above proposal, as submitted to and approved by the County Solicitor; and, be it

FURTHER RESOLVED that said bids will be publicly received in the Freeholder's Board Room on Tuesday, May 12, 2009 at 10:30 a.m. local prevailing time.

27 **RESOLUTION NO. 193** by Mrs. Reinhart, AUTHORIZATION TO PURCHASE FRESH MEATS AND PRODUCE FROM CITY BEEF COMPANY, INC. FOR AN ESTIMATED AMOUNT OF \$100,000 FOR BUTTONWOOD HOSPITAL.

WHEREAS, the Board of Chosen Freeholders of the County of Burlington has a need to purchase FRESH MEATS AND PRODUCE, for the residents and patients at Buttonwood Hospital; and

WHEREAS, said purchase of perishable foods as a subsistence supply is exempt from public bidding by N.J.S.A 40A:11-5(1)(e).; and

WHEREAS, City Beef Company, Incorporated, 246 North Willow Street, Trenton, NJ 08618-2516 will provide the required FRESH MEATS AND PRODUCE, for an estimated amount of ONE HUNDRED THOUSAND DOLLARS and 00/100, (\$100,000.00) for the period April 1, 2009 – December 31, 2009, contract number FAO-09-0004: and

WHEREAS, City Beef Company, Incorporated completed and submitted to the County a Business Entity Disclosure Certification pursuant to N.J.S.A. 19:44A-20.8, certifying that it has not made any reportable contributions to a political or candidate committee in the previous year and certifying that it will not make such reportable contributions through the term of the contract; and

WHEREAS, City Beef Company, Incorporated has completed and submitted a Certification Concerning Political Contributions pursuant to P.L. 2005, Chapter 271, reporting that it made no political contributions, expenditures or other things of value to any political party or political committee during the twelve months prior to submission of the Certification and has completed and submitted a Stockholder Disclosure Certification; and

WHEREAS, the estimated cost for the purchase of FRESH MEATS AND PRODUCE for Buttonwood Hospital, is anticipated to be ONE HUNDRED THOUSAND DOLLARS and 00/100, (\$100,000.00); and

WHEREAS, partial funds are available for this purpose in Account No.10-0504-030609, as evidenced by the attached certification of the Burlington County Chief Financial Officer; and

WHEREAS, the Certificate of Availability of Funds for additional funds will be approved by the Burlington County Chief Financial Officer upon adoption of the 2009 permanent budget; now, therefore, be it

RESOLVED by the Board of Chosen Freeholders of the County of Burlington that a purchase order be awarded to City Beef Company, Incorporated, 246 North Willow Street, Trenton, NJ 08618-2516, for the purchase of FRESH MEATS AND PRODUCE for Buttonwood Hospital, for an estimated amount of ONE HUNDRED THOUSAND DOLLARS and 00/100, (\$100,000.00) in accordance with the Rules of the Board; and be it

FURTHER RESOLVED that the Chapter 19 Business Disclosure Entity Certification, the Chapter 271 Political Contribution Disclosure Certification and the Stockholder Disclosure Certification be placed on file with this Resolution.

28 APPOINTMENTS BY DIRECTOR TO THE WORKFORCE INVESTMENT BOARD.

Director Donnelly made the following appointments to the Workforce Investment Board:

	Term
Robert Santare	8/31/09 – 9/01/12
David Swoyer	6/30/09 – 7/01/12
Silas Townsend	6/30/09 – 7/01/12
Kristi Howell-Ikeda	2/28/09 – 3/01/12
Dr. Lester Richens	9/01/09 – 8/31/12
Kevin Fitzpatrick	1/31/09 – 2/01/12
Daniel Boas	2/28/09 – 3/01/12
Don Starn	2/28/09 – 3/01/12

29 APPOINTMENTS BY DIRECTOR TO THE ADVISORY COUNCIL ON WOMEN.

Director Donnelly made the following appointments to the Advisory Council on Women the term to expire on December 31, 2009:

Walt Keiss
Dianne Mills McKay
Marilyn Williamson
Linda Bowker
Dana Dabek-Milstein
Joanne Marino
Carla Reinas
Dr. Delores Szymanski
Julia Wittenberg
Dolores Woodington
Kathleen Gaskill

30 QUESTIONS FROM THE PRESS.

Mellisa Hayes, Burlington County Times questioned agenda item #3 for CT Services, and asked if we have received the new buses. Mr. Donnelly responded that he was hopeful that the State would be more cooperative. Mr. Brown stated that he would be seeing Transportation Commissioner Dilts and would try and speak to him about the buses.

31 COMMENTS BY FREEHOLDERS

1) Mr. Brown commented that the budgets for the Burlington County Institute of Technology and the Burlington County Special Services School District were fiscally conservative and responsible and hoped that more school districts would use the Special Services School for their special needs students.

2) Mr. Haines wished everyone a Happy Easter.

3) Mr. Donnelly stated that the Burlington County Institute of Technology and the Burlington County Special Services School did a great deal of work to cap spending and they were fiscally responsible. He stated that the Board flat lined the schools budget this year.

32 ADJOURNMENT.

It was moved by Mr. Haines, seconded by Mr. Brown, that the meeting be adjourned. All in favor. Motion carried.

Respectfully submitted,

Augustus M. Mosca
County Administrator/Board Clerk