

Mount Holly, New Jersey
Organization Meeting

1 The Organization Meeting of the Board of Chosen Freeholders of the County of Burlington was held in the Olde Court House, High Street, Mount Holly, New Jersey, on Thursday, January 1, 2009, at twelve o'clock noon.

The 2009 Organization Meeting was called to order by Augustus M. Mosca, County Administrator/Board Clerk. The Public Announcement was read by the County Administrator/Board Clerk in accordance with the Sunshine Law.

The Flag Salute was led by County Administrator/Board Clerk Mosca.

The invocation was given by Rev. Deacon David O'Connor, St. Mary of the Lakes, Medford, NJ.

2 CERTIFICATE OF ELECTION READ AND ACCEPTED.

The Board Clerk read and accepted the Certificate of Election for Timothy Tyler, County Clerk.

At this time the Oath of Office was administered by the Honorable Edward G. Tyler, Sr.

3 CERTIFICATES OF ELECTION READ AND ACCEPTED:

The Board Clerk read and accepted the Certificate of Election for Chris Brown, Freeholder.

At this time the Oath of Office was administered by the Honorable State Senator John H. Adler.

The Board Clerk read and accepted the Certificate of Election for Mary Anne Reinhart, Freeholder.

At this time the Oath of Office was administered by Kathleen D. Kerr.

4 ROLL CALL.

The Clerk called the roll. On roll call those answering to their names were: Chris Brown, Joseph Donnelly, William S. Haines, Jr., Mary Anne Reinhart and James K. Wujcik.

5 NOMINATION AND ELECTION OF DIRECTOR OF THE BOARD FOR ONE YEAR.

The Clerk called for nominations for Director of the Board for one year.

Mr. Wujcik placed in nomination the name of Joseph B. Donnelly as Director. Mrs. Reinhart placed in nomination the name of William S. Haines, Jr. as Director of the Board. There being no further nominations, the Clerk declared the nominations closed.

The vote for Mr. Donnelly and William S. Haines, Jr. was done by roll call. On roll call: Chris Brown – Joseph B. Donnelly; Joseph B. Donnelly – Joseph B. Donnelly; William S. Haines Jr. – Joseph B. Donnelly; Mary Anne Reinhart – William S. Haines, Jr.; James K. Wujcik – Joseph B. Donnelly. The Clerk declared Mr. Donnelly elected as Director of the Board for one year.

At this time the Oath of Office was administered by the Honorable State Senator Philip E. Haines, Esq.

The Clerk then turned the meeting over to Director Donnelly.

6 NOMINATION AND ELECTION OF DEPUTY DIRECTOR OF THE BOARD FOR ONE YEAR.

The Director called for nominations for Deputy Director of the Board for one year.

Mr. Wujcik placed in nomination the name of William S. Haines, Jr. as Deputy Director. There being no further nominations, the Director declared the nominations closed.

The voting for Mr. Haines on roll call being unanimous, Director Donnelly declared him elected as Deputy Director of the Board for one year.

At this time the Oath of Office was administered by the Honorable State Senator Diane Allen.

7 NOMINATION AND ELECTION OF (6) SIX ASSISTANT COUNTY SOLICITORS FOR ONE YEAR TERMS.

Mr. Wujcik placed in nomination the names of Carole A. Quattlander, Jean H. Culp, Jeffrey N. Rabin, Carl V. Buck, III, Kendall Collins, and Dina Rocco as Assistant County Solicitors for one-year terms. Mr. Brown placed in nomination the names of Dean Buono and Arthur Sypek. Mrs. Reinhart placed in nomination the names of Tracey Riley and Kate Gaskill. There being no further nominations, the Director declared the nominations closed. The Director stated that the voting for the Assistant County Solicitors for one year terms will be voted on individually.

Mr. Wujcik voted as follows: Carole A. Quattlander, Jean H. Culp, Jeffrey N. Rabin, Carl V. Buck, III, Kendall Collins, and Dina Rocco.

Mr. Haines voted as follows: Carole A. Quattlander, Jean H. Culp, Jeffrey N. Rabin, Carl V. Buck, III, Kendall Collins and Dina Rocco.

Mrs. Reinhart voted as follows: Carole A. Quattlander, Jean H. Culp, Jeffrey N. Rabin, Dina Rocco, Tracey Riley and Kate Gaskill.

Mr. Brown voted as follows: Dean Buono, Arthur Sypek, Kate Gaskill, Tracey Riley, Jeffrey N. Rabin, and Dina Rocco.

Mr. Donnelly voted as follows: Carole A. Quattlander, Jean H. Culp, Jeffrey N. Rabin, Carl V. Buck, III, Kendall Collins and Dina Rocco.

Director Donnelly asked the Board Clerk to announce the results. The Board Clerk read into record the names of Carole A. Quattlander, Jean H. Culp, Jeffrey N. Rabin, Carl V. Buck, III, Kendall Collins and Dina Rocco. Director Donnelly declared them re-elected as Assistant County Solicitors for one-year terms to expire December 31, 2009.

8 NOMINATION AND ELECTION OF ONE (1) FIRE COORDINATOR - 1-YEAR TERM.

Freeholder Brown placed in nomination the name of Joseph Lehmann, Jr. for Fire Coordinator for a one-year term. There being no further nominations, the Director declared the nominations closed.

The voting for Mr. Lehmann being unanimous, Director Donnelly declared him elected as the Fire Coordinator for a one-year term to expire on December 31, 2009.

9 NOMINATION AND ELECTION OF THREE (3) ASSISTANT FIRE COORDINATORS.

Mr. Wujcik placed in nomination the names of Steve Perkins, Sr., Peter J. Sedore, Sr., and Wylie C. Johnson, Jr. as Assistant Fire Coordinators for one-year terms. There being no further nominations, the Director declared the nominations closed.

The voting for Mr. Perkins, Sr., Mr. Sedore, Sr. and Mr. Johnson being unanimous, Director Donnelly declared them elected as Assistant Fire Coordinators for one-year terms to expire December 31, 2009.

10 NOMINATION AND ELECTION OF ONE (1) EMS COORDINATOR.

Mr. Wujcik placed in nomination the name of Matthew Hempel as EMS Coordinator for a one-year term. There being no further nominations, the Director declared the nomination closed.

The voting for Mr. Hempel being unanimous, Director Donnelly declared him elected as EMS Coordinator for a one year term to expire on December 31, 2009.

11 NOMINATION AND ELECTION OF SEVEN (7) DEPUTY EMS COORDINATORS.

Mr. Wujcik placed in nomination the names of Bruce Herbst, Don Horner, Thomas Orr, Fran Pagurek, Craig Farnsworth, George Jackson and Steve Taylor for Deputy EMS Coordinators for one-year terms. There being no further nominations, the Director declared the nominations closed.

The voting for Mr. Herbst, Mr. Horner, Mr. Orr, Mr. Pagurek, Mr. Farnsworth, Mr. Jackson and Mr. Taylor being unanimous, Director Donnelly declared them elected as Deputy EMS Coordinators for a one-year term to expire December 31, 2009.

12 NOMINATION AND ELECTION OF THREE (3) MEMBERS TO THE BOARD OF SCHOOL ESTIMATES FOR THE BURLINGTON COUNTY INSTITUTE OF TECHNOLOGY.

Mr. Wujcik placed in nomination the names of Director Donnelly, and Freeholders Brown and Haines to the Board of School Estimates for the Burlington County Institute of Technology. Mrs. Reinhart placed her name in nomination. There being no further nominations the Director declared the nominations closed.

The voting for the Board of School Estimates for the Burlington County Institute of Technology was done by roll call. On roll call: Mr. Wujcik – Donnelly, Brown, and Haines. Mr. Haines – Donnelly, Brown and Haines. Mrs. Reinhart – Donnelly, Brown and Reinhart. Mr. Brown – Donnelly, Brown and Reinhart. Mr. Donnelly – Donnelly, Brown and Haines. The Director asked the Board Clerk to announce the results. The Board Clerk read into record the names of Director Donnelly, Mr. Brown and Mr. Haines. The Director declared them elected for a term of one year to the Board of School Estimates for the Burlington County Institute of Technology.

13 NOMINATION AND ELECTION OF THREE (3) MEMBERS TO THE BOARD OF SCHOOL ESTIMATES FOR THE BURLINGTON COUNTY COLLEGE.

Mr. Haines placed in nomination the names of Director Donnelly, and Freeholders Wujcik and Brown to the Board of School Estimates for the County College. Mrs. Reinhart placed her name in nomination. The Director declared the nominations closed.

The voting for the Board of School Estimates for the Board of School Estimates for the County College was done by roll call. On roll call: Mr. Wujcik – Donnelly, Brown and Wujcik. Mr. Haines – Donnelly, Brown and Wujcik. Mrs. Reinhart – Donnelly, Brown and Reinhart. Mr. Brown – Donnelly, Brown and Wujcik. Director Donnelly – Donnelly, Brown and Wujcik. The Director asked the Board Clerk to announce the results. The Board Clerk read into record the names of Director Donnelly, Mr. Brown and Mr. Wujcik. The Director declared them elected for a term of one year to the Board of School Estimates for the Burlington County College.

14 NOMINATION AND ELECTION OF THREE (3) MEMBERS TO THE BOARD OF SCHOOL ESTIMATES FOR THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL.

Mr. Brown placed in nomination the names of Director Donnelly, and Freeholders Brown and Reinhart to the Board of School Estimates for the Special Services School District. Mr. Haines placed in nomination the names Director Donnelly, and Freeholders Brown and Wujcik. The Director declared the nominations closed.

The voting for the Board of School Estimates for the Board of School Estimates for the Burlington County Special Services School was done by roll call. On roll call: Mr. Wujcik – Donnelly, Brown and Wujcik. Mr. Haines - Donnelly, Brown and Wujcik. Mrs. Reinhart – Donnelly, Brown and Reinhart. Mr. Brown – Donnelly, Brown and Reinhart. Mr. Donnelly – Donnelly, Brown and Wujcik. The Directed asked the Board Clerk to announce the results. The Board Clerk read into record the names of Director Donnelly, and Freeholders Brown and Wujcik. The Director declared them elected for a term of one year to the Board of School Estimates for the Special Services School District.

15 APPOINTMENTS BY DIRECTOR OF DEPARTMENT DIRECTORS.

Director Donnelly appointed the following department directors for 2009:

ADMINISTRATION/PUBLIC WORKS	}	JOSEPH B. DONNELLY
NATURAL RESOURCES AND SENIOR SERVICES}		WILLIAM S. HAINES, JR.
EDUCATION AND CORRECTIONS	}	CHRIS BROWN
HEALTH AND HUMAN SERVICES	}	MARY ANNE REINHART
PUBLIC SAFETY AND VETERANS SERVICES	}	JAMES K. WUJCIK

16 APPOINTMENTS BY DIRECTOR OF THE BOARD.

Director Donnelly made the following appointments for 2009:

2 Board Members to Board of Social Services: Donnelly and Reinhart
 2 Members to the Insurance Commission: Donnelly and Wujcik
 1 Alternate Member to the Insurance Commission: Brown
 1 Voting member to N.J. State Assoc. of Counties: Donnelly
 2 Alternate Voting Members to N.J. State Assoc. of Counties:
 Brown and Reinhart
 2 Board Members to Burl. Co. Planning Board: Donnelly and Wujcik
 1 Board Member, alternate to Burl. Co. Planning Board: Haines
 3 Members to the Personnel Committee (Director and 2 Freeholders):
 Donnelly, Wujcik and Brown
 Freeholder Representative to Military Bases: Donnelly

17 APPOINTMENTS BY DIRECTOR OF THE BOARD TO THE FARMLAND PRESERVATION BOARD FOR 2009.

Director Donnelly made the following appointments to the Farmland Preservation Board for the year 2009:

FARMER MEMBERS

Hon. William S. Haines, Jr.
Freeholder

Mr. John M. Hlubik
Columbus, NJ

Mr. Peter Johnson
Medford, NJ

Mr. Phillip Prickett
Lumberton, NJ

Mr. D. Todd Wilkinson
Crosswicks, NJ

Mr. Paul Shinn
Jobstown, NJ

Mr. Lawrence Kuser (Alt.)
Bordentown, NJ

EX-OFFICIO

Mr. Raymond Samulis
County Agricultural Agent

Mr. Donald Knezick
Burl. Co. Soil Conservation District

PUBLIC MEMBERS

Martha W. Bark

Mr. Karl Braun
Chesterfield, NJ

Mr. Donald Bryan
Burlington, NJ

Ms. Judy Shaw
Moorestown, NJ

Hon. Lawrence H. Durr
Chesterfield

Mr. Anthony Minniti
Cinnaminson

It was moved by Director Donnelly, seconded by Mr. Wujcik that the following six (6) resolutions be approved by unanimous consent. Mrs. Reinhart abstained. All in favor. Motion carried. Resolutions No. 1 through No. 6 adopted.

18 **RESOLUTION NO. 1** by Director Donnelly, RULES OF THE BOARD APPROVED FOR 2009.

RESOLVED, by the Board of Chosen Freeholders of the County of Burlington, that the rules to govern the Board for the year 2009, a complete set attached hereto and made a part hereof, be adopted; and, be it

FURTHER RESOLVED, that a copy of said rules be filed with the proceedings of this meeting.

19 **RESOLUTION NO. 2** by Director Donnelly, SCHEDULE OF MEETINGS ESTABLISHED FOR 2009.

WHEREAS, the Open Public Meetings Act requires that this Board adopt an annual schedule of its meetings and give proper notice thereof; now, therefore, be it

RESOLVED, by the Board of Chosen Freeholders of the County of Burlington, that for the calendar year 2009 this Board shall hold a regular conference meeting, including

Personnel matters each Wednesday in the Board Conference Room at the County Office Building as follows: the 1st, 3rd, and 4th Wednesday of each month at 5:00 P.M., the 2nd Wednesday at 9:00 A.M., for any 5th Wednesday there will be no meeting; and that a Regular Public Meeting will be held on the second Wednesday at 11:00 A.M. and the fourth Wednesday of each month at 7:00 P.M., in the public meeting room of the County Office Building; and, be it

RESOLVED, that the following exceptions be noted; in August there will be no conference sessions on the first and third Wednesday; in November the scheduled conference session and public meeting on the 4th Wednesday will be held at 9:00 AM and 11:00 AM respectively, and there will be no meetings held the fourth Wednesday in December, but an end of year public meeting will be held on Tuesday, December 29, 2009 at 9:00 AM; and, be it

FURTHER RESOLVED, that the County Administrator/Board Clerk is directed to post and maintain posted a copy of this resolution on a public bulletin board in the building; file a copy of this resolution with the Clerk of Burlington County; and submit a copy of this resolution to the newspapers designated to receive information under the Open Public Meetings Act and to those citizens requesting same who have paid the proper fee.

20 **RESOLUTION NO. 3** by Director Donnelly, APPROVAL OF THE TEMPORARY BUDGET FOR 2009.

RESOLVED, by the Board of Chosen Freeholders of the County of Burlington that pursuant to N.J.S. 40A:4-19, there is hereby appropriated the following temporary appropriations to provide for the period between the beginning of the budget year and the adoption of the budget for the year 2009.

2009 TEMPORARY BUDGET

GENERAL GOVERNMENT

Administrative & Executive	
Board of Chosen Freeholders	
Salaries & Wages	\$ 28,791.90
Other Expenses	21,774.75
Department of Finance	
Salaries & Wages	257,462.26
Other Expenses	36,746.00
Auditing Services	53,425.00
Legal Department	
County Counsel	
Salaries & Wages	189,233.66
Other Expenses	63,992.50
Department of Economic Development and Regional Planning	
Salaries & Wages	86,059.16
Other Expenses	53,678.00
County Adjuster	
Salaries & Wages	29,096.32
Clerk of the Board	
Salaries & Wages	97,853.14
County Administrator	
Salary & Wages	181,571.06
Other Expenses:	
Central Mailing	184,245.75
Telephone	118,750.00
Fleet Operations	3,800.00
Human Resources	
Salary & Wages	117,821.00
Other Expenses	47,732.25
Department of Information Technology	

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Salary & Wages	533,519.58
Other Expenses	302,246.83
Resource Conservation	
Salaries & Wages	
Parks	115,583.82
Land Use	53,335.48
Other Expenses	
Parks	100,706.25
Land Use	6,329.75
County Clerk	
Salaries & Wages	220,301.18
Other Expenses	116,024.25
Prosecutor's Office	
Salaries & Wages	1,946,754.48
Other Expenses	129,538.50
Building & Grounds	
Salaries & Wages	684,584.78
Other Expenses	1,259,088.18
Contribution to Soil Conservation District	5,000.00
Surety Bond Premiums	5,000.00
JUDICIARY	
County Surrogate	
Salaries & Wages	101,917.20
Other Expenses	5,092.00
REGULATION	
Sheriff's Office	
Salaries & Wages	1,060,404.40
Other Expenses	93,371.68
Weights & Measures Department	
Salaries & Wages	61,744.54
Other Expenses	5,228.50
Department of Consumer Affairs	
Salaries & Wages	99,251.24
Other Expenses	1,447.50
Board of Taxation	
Salaries & Wages	54,868.88
Other Expenses	16,101.50
County Medical Examiner	
Salaries & Wages	112,712.82
Other Expenses	52,100.00
Shade Tree Commission	
Other Expenses	1,318.75
Board of Elections	
Salaries & Wages	81,968.48
Other Expenses	191,587.50
Superintendent of Elections	
Salaries & Wages	153,205.80
Other Expenses	45,800.00
Public Safety Services	
Salaries & Wages	1,442,630.64
Other Expenses	612,045.28

ROADS AND BRIDGES

Roads & Bridges	
Salaries & Wages	1,059,546.62
Other Expenses	371,296.25
Lighting of Highways & Bridges	32,500.00
Engineering Department	
Salaries & Wages	578,582.84
Other Expenses	37,270.25

CORRECTIONAL & PENAL

Jail	
Salaries & Wages	3,997,871.02
Other Expenses	1,413,006.50
Juvenile Detention Center	
Salaries & Wages	441,282.16
Other Expenses	92,920.25

HEALTH & WELFARE

County Health Services	
Salaries & Wages	668,052.66
Other Expenses	671,719.74
Human Services	
Salaries & Wages	126,357.22
Other Expenses	20,606.50
Family Shelter Program	103,750.00
Crippled Children	15,675.00
Cerebral Palsy Children	2,748.75
Mental Health Department	
Other Expenses	14,268.50
Mental Health Program (Contractual)	14,760.25
Guidance Clinic - Catholic Welfare	4,454.50
Aid to Head Start - Contractual	7,449.00
Family Counseling Service	1,959.50
Buttonwood Hospital	
Salaries & Wages	2,484,095.24
Other Expenses	1,130,615.50
Community Transportation Shuttle (Burlink)	141,250.00
County Board of Social Services	
(a) Administration	1,741,160.50
Lunacy Examinations	
Other Expenses	11,250.00
Maintenance of Patients in Other than State Institutions	20,000.00
Veterans and Military Affairs	
Salaries & Wages	48,303.42
Other Expenses	28,515.00
Aid to Assoc. for Retarded Children	1,279.75
Aging – Medicare/Care Coordinator	50,000.00

EDUCATIONAL

Office of County Supt. of Schools	
Salaries & Wages	53,559.66
Other Expenses	19,331.50
Vocational Schools	3,973,743.24
County Extension Service	
Salaries & Wages	38,613.08
Other Expenses	26,592.75
County College	3,010,000.00
County Special Services School District	1,200,000.00
Out-of-County Vocational Schools	2,500.00

INSURANCE

General Liability	876,891.10
Workers Compensation	968,565.00
Employee Group Insurance	5,000,000.00
Sick & Terminal	33,000.00

STATE & FEDERAL PROGRAMS OFFSET BY REVENUES

Office on Aging	1,551,309.20
Right to Know	1,414.38
Family Planning	357,339.00
Alcohol - Ch. 531	842,035.00
County Environmental Health Act	217,421.00
Prosecutor Insurance Fraud Grant	47,672.68
Human Services Advisory Committee	105,190.00
Human Services – PASP	539,532.00
Homeless Social Services	478,271.00
Municipal Alliance	477,500.00
Coordinated Transportation	1,512,844.00
State/Community Partnership Program	373,239.00
Family Court	234,347.00
Cultural & Heritage Block Grant	99,805.00
Juvenile Accountability Incentive Grant	23,590.00
Victims of Crime	71,622.00
Traumatic Loss Intervention	3,080.00
Child Advocacy Center	2,200.00
CONTINGENT	7,500.00

STATUTORY EXPENDITURES

Social Security Taxes	1,928,013.64
New Jersey Disability Insurance	93,750.00
State DCRP	4,200.00
DEBT SERVICE	
Bond Principal	20,072,000.00
Bond Interest	7,777,000.00
Note Interest	968,325.00
Lease Payments	6,142,507.00
TOTAL	\$85,721,438.94

DEDICATED SOLID WASTE UTILITY BUDGET

OPERATING:	
Salaries & Wages	\$ 342,150.00
Other Expenses	4,305,675.30

STATUTORY EXPENDITURES:

Social Security Taxes	33,750.00
NJ Unemployment	1,500.00
NJ Disability Insurance	2,000.00
DEBT SERVICE:	
Bond Principal	2,216,000.00
Bond Interest	2,749,900.00
Loan Principal	5,115,600.00
Loan Interest	953,400.00
Lease Payments	1,125,050.00
TOTAL	\$17,106,025.30

19 **RESOLUTION NO. 4** by Director Donnelly, ESTABLISHING ALL BANKS IN COUNTY AS DEPOSITORIES.

RESOLVED, by the Board of Chosen Freeholders of the County of Burlington, that all insured banking institutions, that are approved by the Department of Banking and Insurance under the Government Unit Deposit Protection Act (GUDPA), as provided for under the provisions of N.J.S.A. 40A:5-15.1 (et seq.), the State of New Jersey Cash Management Fund (CMF), New Jersey Cooperative Liquid Assets Securities System (NJ CLASS), BlackRock Liquidity Funds (T-Fund) and the New Jersey Arbitrage Rebate Management Program (NJ ARM), be designated as depositories for Burlington County funds; and, be it

FURTHER RESOLVED, that the Cash Management Plan for the County of Burlington is hereby adopted under the provisions of N.J.S.A. 40A:5-14.

20 **RESOLUTION NO. 5** by Director Donnelly, APPROVAL OF PETTY CASH ACCOUNTS.

RESOLVED, by the Board of Chosen Freeholders of the County of Burlington, that the County Treasurer be and is hereby authorized and directed to renew the following petty cash accounts:

Jeanne Borkowski, Custodian, Office on Aging	\$ 100.00
Robert L. McGowan, Custodian, Buttonwood Hospital	500.00
Mark Remsa, Custodian, Economic Development	200.00
R. Thomas Jaggard, Custodian, Engineering Office	50.00
Robert Gogats, Custodian, Health Department	250.00
Frank R. Somes, Custodian, Highway	2,075.00
Ronald A. Cox, Custodian, Jail	100.00
Frederick S. Green, Custodian, Juvenile Detention	100.00
Peter H. Nelson, Legal Department	1,000.00
Gail Sweet, Custodian, Library	450.00

Robert D. Bernardi or Betteanne Grant, Custodians Prosecutor's Office	5,000.00
Mary Pat Robbie, Custodian. Resource Conservation	300.00
Jean E. Stanfield, Custodian, Sheriff's Office	400.00
Kurt M. Brock, Custodian, Treasurer	250.00
Renee L. Borstad, Custodian, Weights & Measures	25.00
Mark Remsa, Custodian, WIA	100.00
Ronald A. Cox, Custodian, Work House	2,400.00

- 21 **RESOLUTION NO. 6** by Director Donnelly, APPROVAL TO PAY JANUARY ALLOTMENT TO BOARD OF SOCIAL SERVICES.

RESOLVED, by the Board of Chosen Freeholders of the County of Burlington, that the County Treasurer be and is authorized and directed to issue a county check to the Burlington County Board of Social Services in the amount of \$25,000, which is the estimated County share of assistance payments to be made for the month of January.

- 22 REMARKS AND INTRODUCTIONS.

Freeholder Director Donnelly introduced the dignitaries, officials and department heads in attendance. Director Donnelly congratulated Mr. Tyler and the newest Freeholders on their election and made a few remarks with reference to the Board's goals for 2009. Brief comments were made by the other Freeholder Members, and the Board Clerk read the cards presented the Freeholders with flowers.

- 23 BENEDICTION AND ADJOURNMENT.

Rev. Deacon David O'Connor, St. Mary of the Lakes, Medford, NJ gave the benediction.

It was moved by Mr. Wujcik, seconded by Mr. Haines, that the meeting be adjourned. All in favor. Motion carried. Meeting adjourned.

Respectfully submitted,

Augustus M. Mosca
County Administrator/Board Clerk